Smart Search - Party Name Searches in Odyssey Portal:

Party Name Searches – Party names must be entered exactly as they are entered on the case. If unsure of the spelling or how a name was entered, use the "wildcard" feature to search for a partial name. See page 6 of the Odyssey Portal User Guide.

Odyssey Portal searches for "Active Party Names". If a party is removed, dismissed, or in-active the search cannot be performed using the name. However the case can be found by searching the case number.

Business Name Searches – work has been completed to clean up Business Names making search function display results better. Business Names should be entered exactly as the name exists, for example:

'Employment Security Department' will display results as will other name options, it all depends on how the court added the Party Name on the case. Examples:

- Employment Security Department
- Employment Security Dept
- Employment Security*

All 3 options return different results. The best way to perform the search is to follow the instructions for Advanced Filtering Options in the Odyssey Portal User Guide (Page 8) and use the "Wildcard" feature (page 6).

Exception: Occasionally the Business Name has been entered on the case as a person name, i.e., last, first. The search will need to be performed in the same manner or the case will not display.

Party Search Results

Name

▼ OLYMPIA, CITY OF

Using the Advanced Filtering Options will help limit the results and may be required as noted on the screen via a message:

Party Search Results

The search returned 200 cases that have been grouped by party name, but could have returned more. Please narrow the search by entering more precise criteria.

There are other factors that can contribute to search results. If you are having issues with search results please email the Portal administrator – odysseyportal@courts.wa.gov. *Please include the information you are searching for and the criteria you are using. This will aid in providing assistance.*

Thank you!